



Bus Driver

Posting #: 004

Assignment: Permanent - Part Time

Posting Date: August 21, 2023

Location: Transportation

Salary Range: \$1538.66/month + allow.

Closing Date: Open until filled

Start Date: September 2023

Other Information: Route #15 - Approximate 105 km – transport students from La Salle & St. Norbert areas to and from St. Norbert Schools.

Responsibilities:

To transport students in a safe and efficient manner.

- Maintain the Vehicle Logbook in the manner prescribed by the Minister of Education;
- Complete necessary forms as required through policies, regulations and laws on the maintenance and operation of the vehicle;
- Driver will be responsible for keeping the bus clean inside and out;
- Other duties as assigned;

Qualifications:

- Minimum Grade 12 or equivalent. Prior learning experience will also be considered;
- Must have a valid Class 2 Driver's License and Manitoba School Bus Certificate;
- Minimum yearly 8-hour follow-up training required;
- Ability to interact with students, staff and the general public in a friendly and courteous manner;
- Good communication skills;
- Trained in CPR/First Aid is considered an asset;
- Physically able to meet the demands of situations including emergency bus evacuations;
- Must have excellent driving record and work history acceptable to the school division;
- Must provide a current driver's abstract;
- Resides within reasonable distance of designated route;

As a condition of employment, all new hires must complete a satisfactory criminal record check with vulnerable sector search, and child abuse registry check as part of the hiring process.

Salary & benefits for this position will be administered in accordance with the agreement between the employee group and the Seine River School Division.

★ **Please include the job posting number in the subject of your email.**

Interested candidates are invited to submit a cover letter and resume, along with three (3) references on or before 4:00 PM on the closing date to:

Carole Carriere, Transportation Manager
Transportation Department
Email: carole.carriere@srsd.ca

Note: We thank all applicants for their interest, however, only those selected for an interview will be contacted.

Seine River School Division welcomes diversity in the workplace and encourages applications from all qualified candidates.

